

Workday Dashboard Catalog

A Better Starting Point for
Workday Student Adoption

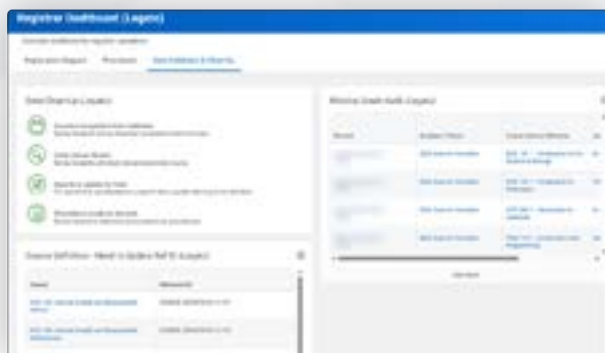


Creating role-based Workday experiences that improve user experience, drive adoption, and maximize Workday's value.

WHAT IS A ROLE-BASED DASHBOARD?

A role-based dashboard brings together everything a specific audience needs while respecting the security already in place.

By surfacing the right tasks, reports, resources, and information to the right audience, dashboards create a single place to take action and get work done.



EXAMPLES

Student • Advisor • Teaching • Registrar • Administrative Assistant •
Department Chair • Student Support • Veterans Services • Athletics •
Data Health Check • Federal Reporting

BUILD ON WHAT'S ALREADY
YOURS

No new tools to buy.
Just a better use of the functionality
you already have.

WORKDAY
HOME

ROLE-BASED
DASHBOARD

TASKS, REPORTS, METRICS,
AND RESOURCES

WHAT DASHBOARDS DELIVER

Role-based dashboards help institutions improve adoption, consistency, and operational effectiveness **using functionality they already own.**

Four Pillars of Effective Dashboards



INCREASE ADOPTION

Create a more intuitive Workday Student experience.



IMPROVE CONSISTENCY

Reduce reliance on tribal knowledge and workarounds.



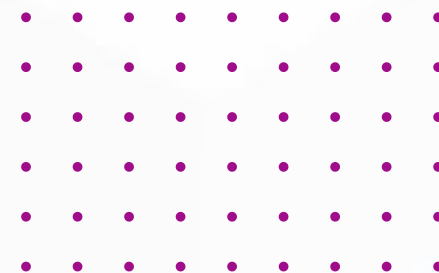
IMPROVE VISIBILITY

Surface critical information, reminders, and exceptions.



ENABLE BETTER DECISIONS

Put relevant information in front of the right people.



BUILT ON STANDARD WORKDAY FUNCTIONALTY

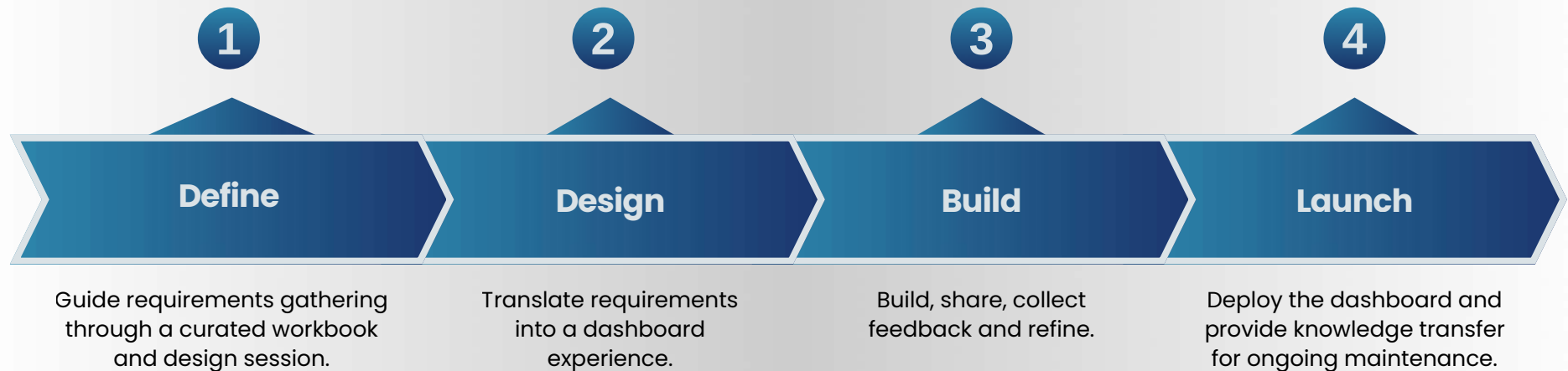
- Built using standard Workday functionality
- No additional software required
- No subscriptions or licensing costs
- Uses existing Workday security and configuration
- Leverages reports, tasks, and resources you already have

FROM IDEA TO DASHBOARD

Legato provides the tools, templates, and expertise to move from idea to implementation.

You implement the platform. We design the experience.

WHAT LEGATO DOES



Process Timeline: As quickly as 3 weeks

THE LEGATO DIFFERENCE

We believe a dashboard isn't a page of links. It's a starting point for adoption.

“

"Working with Legato, they're always bringing us back to thinking about how are we improving the student experience. What are we doing to make it easier, more intuitive, faster for students?"

Angela McMahan, Director of Workday Implementation
Portland Community College

Trusted by institutions reimagining the
Workday experience



DASHBOARD CATALOG

Role-Based Starting Points in Workday Student

01. ADVISOR DASHBOARD

Help advisors guide students with confidence.

02. FACULTY DASHBOARD

Support teaching, grading, and faculty engagement.

03. STUDENT DASHBOARD

Make it easier for students to take action.

04. REGISTRAR DASHBOARD

Simplify records work and term readiness.

05. ADMIN ASSISTANTS

Everything needed to support day-to-day operations.



Each dashboard is 100% built using Workday functionality you already have.

No additional software. No subscriptions. No third-party products required.

01. ADVISORS

A clearer starting point for advising, student progress, and the work that keeps students moving forward.

Best For

Academic advisors,
success coaches, and
student support staff.

The screenshot shows the 'Advising Tasks and Reports' interface with a 'Last Add Dates' tab selected. It displays three tables for Spring, Summer, and Fall 2026, each with columns for 'Date' and 'Academic Period'. A callout box labeled 'QUICK ACCESS TO COMMON TASKS' points to the 'Last Add Dates' tab. Another callout box labeled 'HIGHLIGHT KEY DATES & JOB AIDS' points to a specific date in the Fall 2026 table.

Date	Academic Period
01/15/2026 11:59 PM	Spring 1st 5-week 2026
01/15/2026 11:59 PM	Spring 1st 8-week 2026
01/15/2026 11:59 PM	Spring 2026 Semester
02/16/2026 11:59 PM	Spring 2nd 5-week 2026
02/16/2026 11:59 PM	Spring 2nd 8-week 2026
02/16/2026 11:59 PM	Spring 3rd 5-week 2026
02/16/2026 11:59 PM	Spring 3rd 8-week 2026
02/16/2026 11:59 PM	Spring Break 2026
02/16/2026 11:59 PM	Spring Early 11:59 PM

Date	Academic Period
04/05/2026 11:59 PM	Summer 12-week session 2026
04/05/2026 11:59 PM	Summer 1st 5-week 2026
05/11/2026 11:59 PM	Summer 2026 Semester
07/07/2026 11:59 PM	Summer 2nd 5-week 2026
07/07/2026 11:59 PM	Summer Late session 2026
07/07/2026 11:59 PM	Summer Maymester 2026
04/05/2026 11:59 PM	Summer Teacher Institute 2026

Date	Academic Period
08/05/2026 11:59 PM	Fall 1st 5-week 2026
08/05/2026 11:59 PM	Fall 1st 8-week 2026
08/05/2026 11:59 PM	Fall 2026 Semester
08/05/2026 11:59 PM	Fall 2nd 5-week 2026
08/05/2026 11:59 PM	Fall 2nd 8-week 2026

HELPS ELIMINATE:

- Student info lives in multiple places
- Advisors spend too long searching
- Follow-up work is easy to miss
- New policy info scattered

HIGHLIGHT KEY DATES & JOB AIDS

QUICK ACCESS TO COMMON TASKS

WHAT THIS BRINGS TOGETHER:



Students

Records, schedules, holds,
and progress



Advising

Appointments, notes,
outreach, and tasks



Registration

Status, deadlines, schedules,
and follow-up



Resources

Guidance, policies, job aids,
contacts, and help

The screenshot shows a table titled 'Advisees with Athletic Team Membership'. It has columns for 'Photo', 'Student', and 'Current Athletic Teams'. The table lists several students and their associated teams.

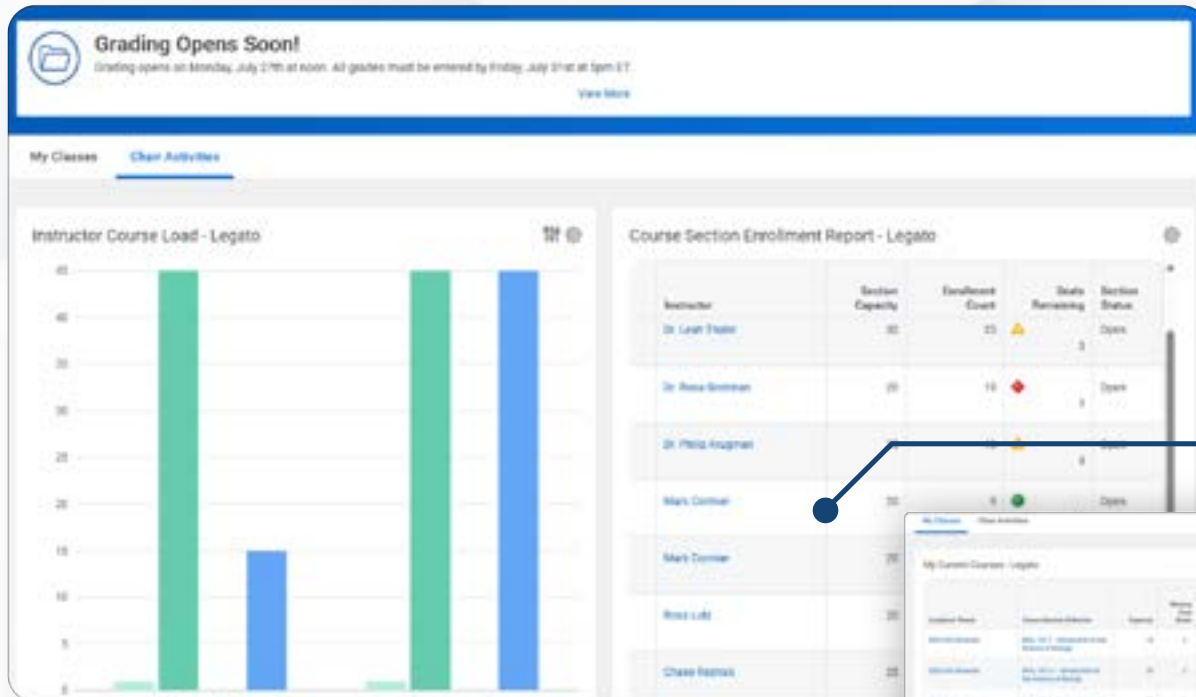
Photo	Student	Current Athletic Teams
	Blair Rasmussen (2021-2022)	Men's Ice Hockey
	Heather Woodard (2021-2022)	Women's Lacrosse
	Adriana Pirota (2021-2022)	Women's Swimming

02. FACULTY

Help faculty spend less time navigating Workday and more time focused on teaching and supporting students.

Best For

*Faculty, instructors,
adjunct faculty, and
academic departments*



HELPS ELIMINATE:

- Scattered administrative tasks
- Missed deadlines and reminders
- Hard-to-remember terminology
- Job aids that are hard to find

QUICK ANALYSIS FOR CHAIRS

WHAT THIS BRINGS TOGETHER:



My Courses

Courses, schedules, rosters,
and tasks



Grades & Deadlines

Grades, attendance,
reminders, and key dates



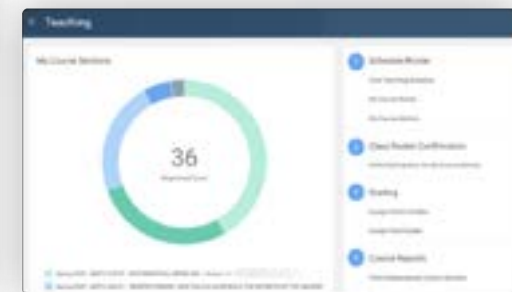
Chair Activities

Enrollment reports, waitlist
counts, course loads



Resources

Policies, catalogue, calendars,
training, and contacts

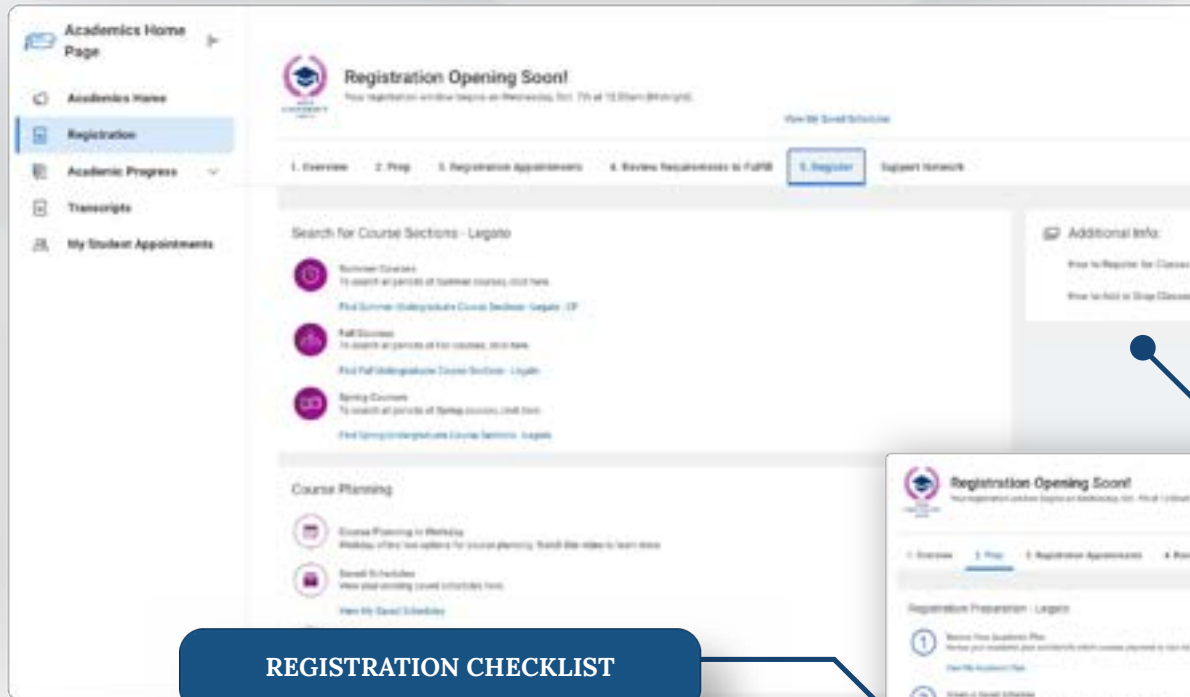


03. STUDENT

Create a single place for students to find what they need, take action, and stay on track toward their goals.

Best For

Full-time or part-time students, new students, and first gen students

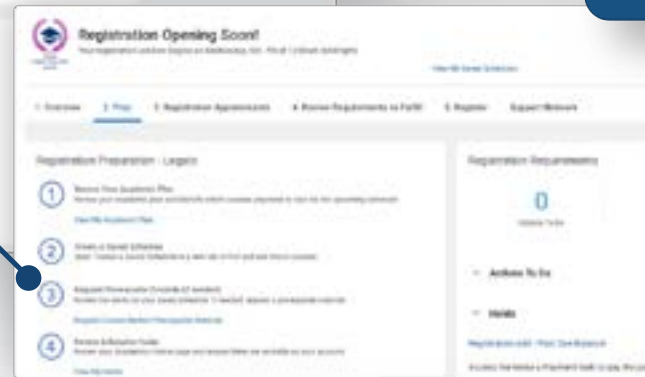


REGISTRATION CHECKLIST

HELPS ELIMINATE:

- Students aren't sure where to start
- Important next steps easy to miss
- Routine tasks are confusing
- Required actions aren't visible

UP TO 6-TABS PER DASHBOARD



WHAT THIS BRINGS TOGETHER:



Academics

Classes, grades, progress, and planning



Registration

Search, schedules, holds, and deadlines



Support Network

Advisors, offices, appointments, and help



Important Info

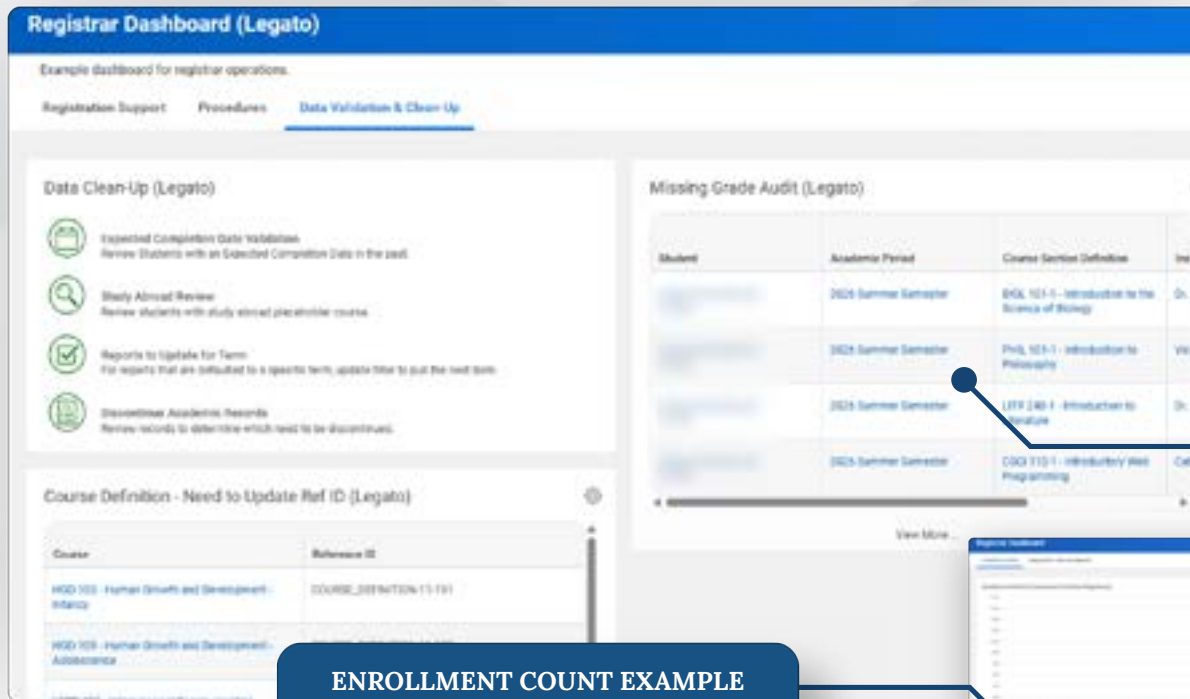
Reminders, policies, dates, and resources

04. REGISTRAR / RECORDS

Give registrar and records staff one clear starting point for term readiness, exceptions, and frequently used resources.

Best For

Registrar, Academic Records, and Enrollment Services



HELPS ELIMINATE:

- Hard to find tasks and reports
- Hidden exceptions
- Missing or incomplete records
- Scattered critical term work

DATA HEALTH MONITORING

ENROLLMENT COUNT EXAMPLE



WHAT THIS BRINGS TOGETHER:

Daily Work

Student lookup, records tasks, inbox, and approvals

Term Readiness

Registration, grades, standing, and graduation

Exceptions & Follow up

Missing grades, unresolved holds, and incomplete records

Reports & Resources

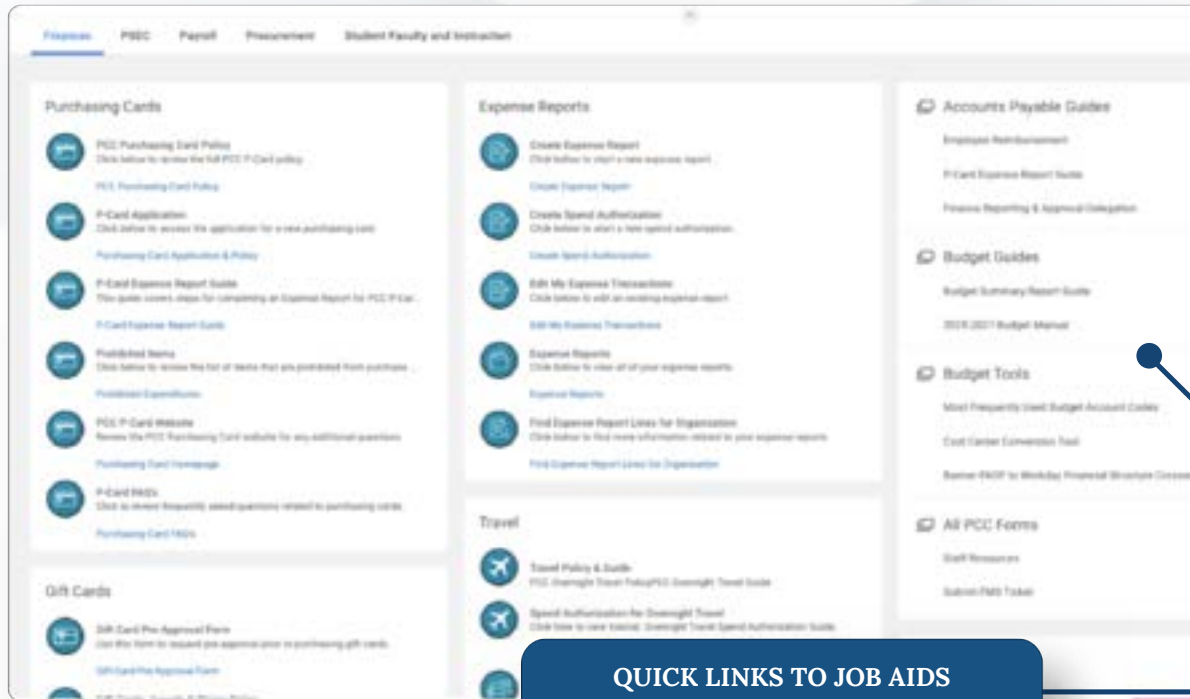
Enrollment data, operational calendars, and job aids

05. ADMIN ASSISTANTS

A central home for the work that keeps offices organized, informed, and moving forward.

Best For

Administrative and executive assistants and office managers



HELPS ELIMINATE:

- Daily tasks are spread everywhere
- Approvals and key tasks are hidden
- Key deadlines are easily missed
- Staff rely on personal workarounds

QUICK LINKS TO JOB AIDS

QUICK LINKS TO JOB AIDS



WHAT THIS BRINGS TOGETHER:



Daily Operations

Common tasks, approvals, and requests



People & Info

Employee, student, and faculty resources



Deadlines

Key dates, milestones, and follow-up



Support

Policies, forms, contacts, and help

Ready to create a better starting point for your users?

Schedule a 30-minute conversation with the people who design these experiences every day. No sales pitch.

Just a conversation about what's possible.

Schedule a working session



Bring a role, office, or audience you'd like to support.

We'll share ideas, examples, and recommendations.